

BERGENFIELD BOARD OF EDUCATION

BOARD OF EDUCATION

AGENDA FOR THE CAUCUS MEETING

Monday July 31, 2023

7:00 PM

District Conference Room

1. Meeting Called to Order by the President

2. Roll Call

Attendee Name	Present	Absent	Late	Arrived
President Joseph Amara	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vice President Guadalupe Ruiz-Catala	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Nelson Reynoso	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Deborah Podwin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Ovelis Munoz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Flag Salute

Statement of the President

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend meetings of this Board, except where specifically exempted by law, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having same advertised in The Record on June 30, 2023; also notice of this meeting has been mailed to the members of the Board, the Borough Clerk, all Elementary Schools, Roy W. Brown Middle School, the High School and District the Website on July 10, 2023."

3. Verbal Comments

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

4. Discussion of Evening Agenda

5. Discussion of Committee Reports

A. Finance Committee

B. Policy Committee

6. Verbal Comments

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

7. Motion to go to Private Session

1. Tonight's personnel.
2. Open Litigation.
3. HIB.

8. Motion to Adjourn

2. INFORMATIONAL ITEMS:

1. Informational Item (ID # 10444)

Posting for 7/1/23 Regular Meeting.

Attachments:

Posting for 7-31-23 Regular Meeting (PDF)

2. Informational Item (ID # 10448)

Custodial/Maintenance OT - June 2023.

Attachments:

Maintenance-Custodial OT - June 2023 (PDF)

BERGENFIELD BOARD OF EDUCATION

BOARD OF EDUCATION

AGENDA FOR THE REGULAR MEETING

Monday July 31, 2023

8:00 PM

Front Cafeteria of the High School

1. Meeting called to order by the President

2. Roll Call

Attendee Name	Present	Absent	Late	Arrived
President Joseph Amara	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vice President Guadalupe Ruiz-Catala	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Nelson Reynoso	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Deborah Podwin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Trustee Ovelis Munoz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Flag Salute

Statement of the President

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend meetings of this Board, except where specifically exempted by law, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Board of Education has caused notice of this meeting to be published by having same advertised in The Record on June 30, 2023; also notice of this meeting has been mailed to the members of the Board, the Borough Clerk, all Elementary Schools, Roy W. Brown Middle School, the High School and District the Website on July 10, 2023."

3. Minutes

1. Motion to accept and approve the Minutes for June 2023.

4. Written Communication: None

5. Verbal Comments

The Bergenfield Board of Education now opens the floor for our first public comment session. Public comments regarding tonight's agenda items only will be heard at this time. You will have an opportunity to make any other comments during the 2nd public comment session later in the meeting.

6. Report and Recommendations of Superintendent of Schools

A. Student Representative Report

B. General Recommendations

1. Motion to accept and approve the attached Personnel Recommendations.
2. Motion to accept and approve the District Mentoring Plan for 2023/2024.
3. Motion to accept and approve Professional Development by The Windward School on Building Math Fluency and Automaticity and Powerful Math Strategies to Increase Retention, scheduled to be held on July 26 and July 27, 2023 at a cost not to exceed \$450.00 payable through Title IA Non-Public Funds.
4. Motion to accept and approve the proposal from Curriculum Associates LLC for the Ellevation Software renewal, for District ELL staff, amount not exceeding \$13,000, payable through Title III funds.
5. Motion to accept and approve the First Reading of Policy #5111 - Eligibility of Resident/NonResident Students.
6. Motion to accept and approve Second Reading of Policy #2419 - School Threat Assessment Teams.
7. Motion to accept and approve the 2023/2024 Memorandum of Understanding between the Bergenfield Board of Education and Big Brothers Big Sisters.
8. Motion to accept and approve the attached Affirming HIB Report for June 2023.
9. Motion to accept and approve the Summer Professional Development Workshops as per the attached list, presented by Tara Schneider, for a total cost not exceeding \$1,600.00, payable through Title II Funds.
10. Motion to accept and approve the quote for the Professional Development Webinar Training provided by Imagine Learning LLC for Bergenfield High School, in the amount not exceeding \$1,500.00, payable through Title II Funds.
11. Motion to accept and approve the quote from Imagine Learning LLC for the Digital Libraries 9-12 Comprehensive Site License for Bergenfield High School, in the amount not exceeding \$7,150.00, payable through Title I Funds.
12. Motion to accept and approve the quote from Character Strong LLC for the annual license renewal of PurposeFull People, for District Elementary Schools, amount not exceeding \$3,495.00, payable through Title IV.
13. Motion to accept and approve Professional Development provided by Carnegie Learning for World Language Middle School and High School teachers, scheduled to be held on September 6, 2023, at a cost not to exceed \$1,125.00, payable through Title IIA Funds.
14. Motion to accept and approve Professional Development on math staff training provided by Staff Development Workshops, Inc for Bergenfield Public Schools, on October 5th and 30th, 2023 and November 1st, 2nd, and 20th, 2023, at a cost not exceeding \$9,000.00, payable through ARP ESSER III.

15. Motion to accept and approve the attached Book Disposal Forms.
16. Motion to accept and approve the District Professional Development Plan for 2023/2024.
17. Motion to accept and approve the New 8th Grade Elective Course Proposal: ELA Quest for Roy W. Brown Middle School students.
18. Motion to accept and approve the following resolution:

WHEREAS, planting trees on school grounds will bring many benefits to our students, staff, and the wider community, including providing cooling shade, habitat, beauty, air and water filtration, stormwater runoff reduction, energy savings, climate change mitigation, and educational opportunities;

WHEREAS, the Bergenfield Board of Education seeks to support and work with school administrators, staff, students, and community partners to create a safe and healthy environment for students now and into the future by planting and maintaining trees at appropriate locations;

THEREFORE, the Bergenfield Board of Education has determined that Bergenfield Public Schools should apply for a grant from the Trees for Schools: Tree-planting Grants for New Jersey Public Schools, Colleges, and Universities Program. The Grant will be used to plant trees at the following locations: Lincoln School and Jefferson School;

THEREFORE, BE IT RESOLVED, that the Bergenfield Board of Education, State of New Jersey, authorizes the submission of the aforementioned grant.

THEREFORE, BE IT FURTHER RESOLVED, that if the Bergenfield Board of Education is awarded this grant, the District commits to protecting and maintaining the trees planted with grant funds.

19. Motion to accept and approve the NJDOE Bilingual Waiver Submission for the 2023-2024 school year.
20. Motion to accept and approve Professional Development by The Windward School on Expository Writing Instruction I, scheduled to be held August 22 through August 24, 2023 at a cost not to exceed \$625.00 payable through Title IA Non-Public Funds.
21. Motion to accept and approve Professional Development provided by Bergen County Special Services on Assistive Technology Tools for Reading, Dyslexia: What Educators Need to Know, and Transition Supports for Students, scheduled to be held on September 6, 2023, at a cost not to exceed \$2,400.00, payable through Title II Funds.

22. Motion to accept and approve the following conferences.

<u>Name(s)</u>	<u>Position</u>	<u>Conference</u>	<u>Account Number</u>	<u>Cost</u>	<u>Source of Funds</u>
M. Swanson	English High School Teacher	AP Summer Institute, Virtual, 7/31/23-8/4/23	20-273-200-500-15-270	\$1075	Title II
D. Rotante	Middle School Principal	Restorative Practices: Transforming Traditional Consequences Into Meaningful Accountability, West Orange, NJ 07/31/23 and 08/01/23	20-273-200-500-15-270	\$375	Title II
M. Hinds W. Oakley	Assistant Principals	Restorative Practices: Transforming Traditional Consequences Into Meaningful Accountability, West Orange, NJ 07/31/23 and 08/01/23	20-273-200-500-15-270	\$750	Title II
M. Merlo	Counselor	Restorative Practices: Transforming Traditional Consequences Into Meaningful Accountability, West Orange, NJ 07/31/23 and 08/01/23	20-273-200-500-15-270	\$375	Title II
D. Calle C. Ortega L. Cooper D. Johannessen Z. Balog	Middle School Teachers	Restorative Practices: Transforming Traditional Consequences Into Meaningful	20-273-200-500-15-270	\$1875	Title II

		Accountability, West Orange, NJ 07/31/23 and 08/01/23			
C. Cordes	Elementary School Child Studies Team Member	Phonics First Level I - Self Paced E- Learning Training, August 1, 2023.	20-273-200-500-15-270	\$1135	Title II
W. Nociti	Computer Science High School Teacher	Computer Science A-APSI Online Training, 7/31/23-8/4/23	20-273-200-500-15-270	926.55	Title II
W. Nociti	Computer Science High School Teacher	Computer Science Principles for Teachers of Advanced Placement - APSI Online Training, August 7-11, 2023	20-273-200-500-15-270	900.00	Title II
W. Fleming	Elementary School Principal	2023 NJPSA/FEA/NJ ASCD Fall Conference, Atlantic City, NJ 10/12/23- 11/13/23	20-273-200-500-15-270	375.00	Title II
S. Machin	Director of Guidance Counseling and Support Services.	College Board Forum 2023, New York Hilton Midtown, New York, NY November 1-3, 2023	20-273-200-500-15-270	450.00	Title II
G. Garcia	Math Teacher	Mathematical Modeling in Algebra - Two Day PRISM Workshop, Bloomfield, NJ August 8 and August 9, 2023.	20-273-200-500-15-270	\$30	Title II

K. Berkheiser	Math Teacher	Mathematical Modeling in Algebra - Two Day PRISM Workshop, Bloomfield, NJ August 8 and August 9, 2023.	20-273-200-500-15-270	\$30	Title II
S. Biggins	Director of Personnel	NJPSA/FEA LEGAL ONE's Affirmative Action Officer Certificate Program, Self Paced Program.	11-000-230-890-10-007	\$500	LEA

23. Motion to accept and approve the following revised travel reimbursement.

<u>Name</u>	<u>Conference</u>	<u>Lodge</u>	<u>Mileage</u>	<u>Tolls</u>	<u>Account</u>
R. Violante	NJ Group 3 State Championships, Delsea High School, Franklinville, NJ, June 9-10, 2023.	\$2,035.34	\$114.92	\$32.69	11-402-100-580-08-000

24. Motion to accept and approve the following travel reimbursements.

<u>Name</u>	<u>Conference</u>	<u>Lodge</u>	<u>Meals</u>	<u>Mileage</u>	<u>Tolls/ Parking</u>	<u>Account</u>
W. Fleming	2023 NJPSA/FEA/NJAS CD Fall Conference, Atlantic City, NJ 10/12/23- 11/13/23	-	\$23.25	\$102.98	\$16.04	20-273-200-500-15-270
D. Rotante	Restorative Practices: Transforming Traditional Consequences Into Meaningful Accountability, West Orange, NJ 07/31/23 & 08/01/23	-	-	\$44.84	\$9.48	20-273-200-500-15-270
W. Oakley	Restorative Practices: Transforming Traditional	-	-	\$11.38	-	20-273-200-500-15-270

	Consequences Into Meaningful Accountability, West Orange, NJ 07/31/23 & 08/01/23					
M. Merlo	Restorative Practices: Transforming Traditional Consequences Into Meaningful Accountability, West Orange, NJ 07/31/23 & 08/01/23	-	-	\$40.32	\$9.48	20-273-200-500-15-270
D. Calle	Restorative Practices: Transforming Traditional Consequences Into Meaningful Accountability, West Orange, NJ 07/31/23 & 08/01/23	-	-	\$42.58	\$9.48	20-273-200-500-15-270
C. Ortega	Restorative Practices: Transforming Traditional Consequences Into Meaningful Accountability, West Orange, NJ 07/31/23 & 08/01/23	-	-	\$25.28	-	20-273-200-500-15-270
L. Cooper	Restorative Practices: Transforming Traditional Consequences Into Meaningful Accountability, West Orange, NJ 07/31/23 & 08/01/23	-	-	\$50.38	\$13.52	20-273-200-500-15-270
D. Johannessen	Restorative Practices: Transforming	-	-	\$58.94	\$13.52	20-273-200-500-15-270

	Traditional Consequences Into Meaningful Accountability, West Orange, NJ 07/31/23 & 08/01/23					
Z. Balog	Restorative Practices: Transforming Traditional Consequences Into Meaningful Accountability, West Orange, NJ 07/31/23 & 08/01/23	-	-	\$41.46	\$8.24	20-273-200-500-15-270
S. Machin	College Board Forum 2023, New York Hilton Midtown, New York, NY November 1-3, 2023	-	-	\$44.25	\$225	20-273-200-500-15-270

25. Motion to accept and approve the following 2023/2024 Board Goals:

1.Continue to raise academic achievement levels of all students all subject areas to maintain ranking as a top tier school district.

2.Continue to promote a supportive environment that promotes diversity, equity, and inclusive programming and curriculum for all.

3.Continue to provide opportunities to expand critical thinking skills, SEL competencies, civic involvement, environmental awareness, and information literacy skills.

4.Review, modify, and expand co-curricular activities, experiential learning, and community service opportunities.

5.Continue to broaden public engagement with parents, students, and community while increasing parental engagement in the educational process.

26. Motion to accept and approve the creation of the Medical Careers Coordinators position and the attached Job Description.

7. Old Business: None

8. New Business

- A. Motion to accept and approve the attached South Bergen Jointure Tuition Contract(s) for the 2023/2024 School Year.
- B. Motion to accept and approve the attached Tuition Contract for the 2023/2024 School Year.
- C. Motion to accept and approve the attached Specialty Contracts for the 2023/2024 School Year.
- D. Motion to accept and approve the attached Tuition Contract for Sent Students for Summer 2023/2024.
- E. Motion to accept and approve the attached Tuition Contracts with Bergen County Special Services for the 2023/2024 School Year.
- F. Motion to accept and approve the attached Transportation Contract as Host District for the 2023/2024 School Year.
- G. Motion to accept and approve the attached Specialty Contracts for the 2022/2023 School Year.
- H. Motion to accept and approve the attached Tuition Contract for a Received Student for the 2022/2023 School Year.
- I. Motion to accept and approve the attached Use of Facilities.
- J. Motion to accept and approve the proposal from Tele-Measurements for a video system at a cost of \$26,879 on State Contract # T1466.
- K. Motion to accept and approve the proposal from Academy Construction for the flooring project at Washington Elementary School at a cost of \$14,817.75 on Cooperative Bid Ed Data # 9742.
- L. Motion to accept and approve the proposal from Academy Construction for the flooring project at Roy W. Brown Middle School at a cost of \$8,952.75 on Cooperative Bid Ed Data # 9742.
- M. Motion to accept and approve the proposal from Academy Construction for the flooring project at Franklin Elementary School at a cost of \$10,519.63 on Cooperative Bid Ed Data # 9742.
- N. Motion to accept and approve the following donation(s):

Our Lady of Mount Carmel donated \$250.00 to the Bergenfield High School Athletic Department as a thank you for the use of the Bergenfield High School track for their team to practice.

The Bergenfield High School Parents Club donated \$250.00 to the Eddie Baldwin Scholarship Fund.

The Estate of Marilyn C. Davidson has donated a Steinway B Grand Piano for the Bergenfield High School Auditorium that belonged to their mother Marilyn Davidson who was a longtime Bergenfield resident and music teacher in the school system. The estimated value of the piano is \$75,000.00.

Mr. & Mrs. Buchanan donated \$50.00 to the Eddie Baldwin Scholarship Fund.

The Class of 2023 donated \$500.00 to the Class of 2024 Scholarship.

Bergenfield Memorial Post #6467 VFW of U.S. donated \$1,000.00 to the Vietnam Moving Wall.

Mr. & Mrs. J. Smith donated \$1,000.00 to the Vietnam Moving Wall.

Ms. Carolyn Howe, Dwight Calibration & Instrument LLC donated \$100.00 to the Vietnam Moving Wall.

Daniel Gillies - (Gillies Auto Body) donated \$50.00 to the Vietnam Moving Wall.

- O. Motion to accept and approve the proposal from GL Group for painting services at Roy W. Brown Middle School at a cost of \$9,000 on Cooperative Bid # HCESC-SER20E.
- P. Motion to accept and approve the proposal from Combustion Service for the replacement of hot water heaters at Bergenfield High School at a cost of \$46,500 on Cooperative Bid Ed Data # 10392.
- Q. Motion to accept and approve the invoice from Custom Computer Specialists for the Infinite Campus Learning Annual Subscription for the 2023/2024 school year in the amount of \$7,290. This software is proprietary and is exempt from public bidding.
- R. Motion to accept and approve the proposal from Seon Systems for the installation of security cameras on district school buses at a cost of \$10,270.52 on Cooperative Bid # ESCNJ 20/21-12.
- S. Motion to accept and approve the proposal from In-Line Heating & Air Conditioning for the replacement of the kiln at Washington Elementary School at a cost of \$8,625 on Cooperative Bid # ESCNJ 19/20-13.
- T. Motion to accept and approve the appropriation of restricted revenues to the 2022-2023 budget to account number 12-000-400-450-10-000 for the maintenance shed project in the amount of \$8,651.81.
- U. Motion to accept and approve the transfer of funds within the 2022-2023 budget from account number 12-000-400-450-08-001 to 12-000-400-334-08-006 for architect fees in the amount of \$10,605.54.
- V. Motion to accept and approve the transfer of funds within the 2023-2024 budget from account number 11-000-261-420-08-098 to 12-000-400-450-08-001 for the replacement of hot water heaters at Bergenfield High School in the amount of \$46,500.

W. Motion to accept and approve the following resolution:

WHEREAS, on July 31, 2023, the Bergenfield Board of Education (“Board”) passed a resolution approving the Addendum to the Agreement for on-call time and material services for boiler cleaning service with C. Dougherty and Co., Inc. (“Dougherty”) for the 2023-2024 school year; and

WHEREAS, Dougherty has informed the Board that it will not provide the services at the hourly rate set forth in the Addendum and has not signed the Addendum.

NOW, THEREFORE, BE IT RESOLVED that the Board rescinds the resolution approving the Addendum of the Agreement with Dougherty and that the Agreement with Dougherty for on-call time and material services for boiler cleaning services shall not be renewed for the 2023-2024 school year.

- X. Motion to accept and approve the proposal from Academy Construction for the floor replacement at Franklin Elementary School at a cost of \$19,463.75 on Cooperative Bid Ed Data # 9742.
- Y. Motion to accept and approve the invoice from Granicus for IQM2 Agendas & Minutes Program for Board Meetings during the 2023/2024 school year in the amount of \$8,493.66.
- Z. Motion to accept and approve the proposal from White Rock Cybersecurity for Google Workspace for Education Plus at a cost of \$18,093 for the 2023-2024 year on Cooperative Bid # NJECC.
- AA. Motion to accept and approve the proposal from Computer Design and Integration (CDI) for the Cisco Smartnet Support Agreement at a cost of \$17,359.50 on Cooperative Bid NASPO Contract 21-TELE-01506.
- AB. Motion to accept and approve the quote from CollegeBoard (SpringBoard) for English texts and digital access for Bergenfield High School in the amount of \$16,553.08.
- AC. Motion to accept and approve the quote from CollegeBoard (SpringBoard) for English texts and digital access for Roy W. Brown Middle School in the amount of \$17,744.93.
- AD. Motion to accept and approve the quote from McGraw Hill for Everyday Mathematics materials for Hoover Elementary School in the amount of \$12,608.20.
- AE. Motion to accept and approve the quote from TCI for Social Studies for Roy W. Brown Middle School licenses in the amount of \$25,656.
- AF. Motion to accept and approve the proposal from C & C Masonry to repair the brick facade at Roy W. Brown Middle School at a cost of \$22,499.24 on the district's masonry time and materials contract.
- AG. Motion to accept and approve the proposal from Dell Technologies for Adobe Creative Cloud Licenses at a total cost of \$8,187.50 on NJ State Contract # C000000893007 for the 2023-2024 year.
- AH. Motion to accept and approve the agreement between the Bergenfield Board of Education and Atlantic Business Products for the lease of a digital copier and booklet maker for Bergenfield High School at a cost of \$310 per month for sixty (60) months.

AI. Motion to accept and approve the quote from McGraw Hill for Everyday Mathematics materials for Franklin Elementary School in the amount of \$13,857.10.

AJ. Motion to accept and approve the quote from Nearpod for Roy W. Brown Middle School in the amount of \$10,221.06.

AK. Motion to accept and approve the contract between the Bergenfield Board of Education and Greater Bergen Community Action Bergenfield Head Start for the 2023-2024 school year.

AL. Motion to accept and approve the proposal from GL Group for painting services at Roy W. Brown Middle School at a cost of \$34,625 on Cooperative Bid # HCESC-SER20E.

AM. Motion to accept and approve the quote from McGraw Hill for Everyday Mathematics materials for Washington Elementary School in the amount of \$9,342.15.

AN. Motion to accept and approve the General Fund and Fund 20 Inter-Account Transfers as per the attached list.

9. Report and Recommendations of Business Administrator/Board Secretary

Motion to accept and approve the following as presented:

A. The Secretary's Report of Cash Balances as of June 30, 2023 reflecting a balance of \$14,256,168.29 and The Treasurer's Report of Cash Balances as of June 30, 2023 reflecting a balance of \$14,256,168.29.

B. Final Vouchers for payment in the month of June 2023 in the total amount of \$11,825,249.19.

C. Partial Vouchers for payment in the month of July 2023 in the total amount of \$

D. Motion to accept and approve the following:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board of Education Secretary certifies that as of June 30, 2023 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Board of Education Secretary certifies that as of June 30, 2023, after review of the District's monthly financial reports, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

10. Verbal Comments

The Bergenfield Board of Education now opens the floor for our 2nd public comment for any other comments at this time.

11. Adjournment